

## Southern Wiltshire Area Board

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**MINUTES OF THE SOUTHERN WILTSHIRE AREA BOARD MEETING HELD ON 23 MAY 2024 AT WINTERBOURNE GLEBE HALL, WINTERBOURNE EARLS, SALISBURY, SP4 6HA.**

**Present:**

Cllr Rich Rogers (Chairman), Cllr Andrew Oliver (Vice-Chairman),  
Cllr Richard Britton, Cllr Richard Clewer, Cllr Zoë Clewer and Cllr Ian McLennan

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10 **Election of a Chairman for 2024/25**

Nominations for Chairman were sought.

It was;

**Resolved:**

**That Councillor Rich Rogers was elected as Chairman for 2024/25.**

11 **Election of a Vice-Chairman for 2024/25**

Councillor Rich Rogers in the Chair

Nominations for Vice-Chairman were sought.

It was;

**Resolved:**

**That Councillor Andy Oliver was elected as Vice-Chairman for 2024/25.**

12 **Apologies**

There were no apologies.

13 **Minutes**

The minutes of the last meeting were presented.

It was;

**Resolved:**

**The minutes of the meeting held on 22 February 2024 were agreed as a correct record and signed by the Chairman.**

14 **Declarations of Interest**

There were no declarations.

15 **Chairman's updates**

The Chairman gave the following updates on outcomes and actions since the last meeting:

**JSNA**

Since the last meeting, the Area Board had been reviewing the JNSA data and conducting reviews within the health and well-being and youth-partnership forums and other groups to provide context to the empirical data.

The Board would continue to have group discussions to help inform and shape the work priorities of the Area Board going forward. However, it was noted that there was a wealth of data highlighting many issues, and that resources were limited, so there would be the need to cut the cloth accordingly and ensure the focus was targeted appropriately.

**Volunteer Event**

The Area Board had held a successful volunteer event in Downton on 29 April 2024, to showcase the excellent work carried out by the area's community partners and to encourage more volunteers to get involved in voluntary work.

It had been encouraging to see around 40 new volunteers in attendance including 10 young people engaged in the DoE award scheme.

Winterslow had also held a similar, more local event, producing a handy booklet of groups, part funded by the Area Board. In addition, Silver Salisbury was also planning a similar event in the near future.

Volunteers Week would take place from 3-9 June 2024, and a dedicated website was available providing resources and information as to how people could get involved.

**Fostering**

Wiltshire Council was encouraging residents to consider becoming foster careers, particularly to help keep brothers and sisters together. If people felt they may be able to help or would like further information, details were available at: [fosteringwiltshire.uk](https://www.fosteringwiltshire.uk).

## 16 Information Items

The Board noted the Information Items as set out in the agenda pack, these were:

- Community First
- Healthwatch Wiltshire
- Update from BSW Together (Integrated Care System)
- Wiltshire Council Consultation Portal
- Wiltshire Council Information Items:
  - Draft Licensing Policy 2024-29 Consultation
  - Local Nature Recovery Strategy Engagement Update
  - Multiply – National Numeracy Day

## 17 Partner and Community Updates

The Board noted the written updates attached to the agenda and received the following verbal updates:

### Neighbourhood Police Team – Inspector Tina Osborn

In addition to the written update in the agenda pack, Inspector Osborn gave a summary of the local priorities, which included:

Officers had attended three dwellings in Downton following burglaries and with the use of video doorbell camera footage, had managed to identify a suspect, in collaboration with Hampshire Police. That suspect was now in custody.

Numbers of reported offences were currently low, seasonal offences were expected to rise over the next few months.

A bike marking event recently took place with around 25 bikes being marked.

A press release highlighting a current scam targeting vulnerable elderly people had been circulated. The scam involved scammers pretending to be police officers, contacting victims to advise that their bank card had been cloned and used in Tesco, then they ask the victim to go to the bank to withdraw money. If anyone receives a call like this, call 999 to verify details, do not use the telephone number provided by the scammers.

There were 2 new members of the team, PC Ramsey and PC Evans, a meet the team event was planned shortly and would be publicised in due course.

### Police Road Safety Partnership – Perry Payne

Perry gave a summary of the data provided within the pack, followed by an opportunity for questions, which included:

Q – When completing the form to be a Speedwatch volunteer, the first line advises not to complete the form unless a speed survey had been done. I volunteered 3 years ago and tried 3 times and gave up then went on a course

and now run 2 groups. The whole process is made to be too difficult to get trained and on a group.

A – I will take that back to the Speedwatch Team.

Q – I cycle for commuting and have a camera and see people speeding, but when I fill the police form out it asks you to complete a second form, which most people will not bother to do.

A – I will feed that back, there are some legal issues around video upload times. The process is being looked at currently.

Q – Laverstock & Ford had the same issues over 2 years with trying to get a team set up, now we have been told that all training is out of date and have to retrain. The delays in the process are frustrating.

A – I will take that back to the Speedwatch Team.

Q – Winterbourne PC had road safety and speeding as a priority for some time. Without the traffic survey there is a limit to what can be requested, we now have the road traffic survey. The two things we can do are CSW and speed indicator displays (SIDs). Anything you can do to make it easier for parishes to get up and running with those the better outcome for all.

A - Email me directly and let me have the details – I will respond to you directly.

Q - Was there communication with the motorcycle road safety people and road safe teams? Currently I have to go to the north of the county each time I do a course like this. Is there any way these courses could take place in the south. Trying to find a location to do the advanced driving course is very difficult with a 3 month wait

A – Email me and I will respond. There is a big bike meet in Calne in July and the partnership had started to buy resources for bikes. Next time we have a partnership meeting I will raise this.

Q – In Alderbury the Speedwatch Group could do a lot more shifts if we did not have to share the camera with a parish or if we shared with a parish that did not use the camera so much. We have the capacity to do more but cannot access the camera enough.

A – Resources are being moved around to those areas that are more active. I will look at this. We are also looking at purchasing more cameras.

The Chairman thanked Perry for attending and asked whether he could provide written responses to the questions at the next meeting.

#### Local Youth Forum of Partners –

An event was held on 16 May 2024, to look at the JSNA data and considered the option of taking forward a work package.

Karen Linaker, Strategic Engagement and Partnership Manager noted the importance of young people as a priority for the area board, and the history of the delivery of an offer of positive activities for young people across the community area.

Karen noted that there were 60+ organisations which made up the local youth network. In the rural areas there were gaps in provision and services were often not easily accessible. Officers from Community First had been helping to find activities which young people wished to engage in.

The aim was to become more collaborative with the providers and groups.

#### Community Updates

Cllr Oliver drew attention to the flyers which had been circulated for the Boscombe Down D Day landings event which was to be held on 6-8 June 2024.

#### Written Updates

The Board also noted the written updates attached to the agenda; these were:

- Police
- Fire & Rescue webpage: [Dorset & Wiltshire Fire Service | News & Incidents \(dwfire.org.uk\)](https://www.dwfire.org.uk/news-and-incident/)
- Health & Wellbeing Group Summary of May meeting

### 18 **Highways Matters Update**

The Board noted the responses to the questions raised at the 22 February 2024 Highways Matters meeting as attached to the agenda.

The Chairman thanked the Highways team for their input across the whole of the county through these events.

### 19 **Major Maintenance Programme Update**

The Chairman gave an update on the Major Maintenance Programme, which was also available online.

The Board had met with the Highways team in April to discuss additional schemes and preventative maintenance. Highways were assessing those requests and an update would be provided once it was established which schemes would be progressed.

### 20 **Area Board Priorities**

The Board noted the End of Year 2023/24 Report and received an update from the Strategic Engagement and Partnerships Manager, Karen Linaker on the findings of the Joint Strategic Needs Assessment. [CAJSNA 2024 - Southern Wiltshire Wiltshire Intelligence](#)

The update included a summary of Area Board Investments through Grant funding, a quintile investment table and details on the existing three Area Board Local Priorities, which were:

Youth

Environment  
Older & Vulnerable Adults Health & Wellbeing

The Board would work towards resetting new priority themes and actions, with the view of reporting back on a new workplan at the next meeting in September.

Comments and questions included:

How could the Board penetrate areas of work on issues such as self-harm?

Answer: Teams met to discuss this topic and found that having more places for people to come forward and feel safe in a comfortable environment, where they could talk or share their issues, in addition to increased support from statutory services.

It was noted that realistically the Area Board did not have the resources to address all of the issues listed and several of the areas strayed into the Integrated Care Boards, neighbourhood collaborative work.

Flooding was also noted as a key issue for Southern Wiltshire which required further exploration.

The data available may not clearly paint an accurate picture of what the communities were experiencing. There was an awareness of what services were available to the community, the challenge would be to connect the dots between the existing groups, transport links and more volunteers.

The Area Board had limited resources and in setting any priorities the Area Board would need to ensure they were achievable, feasible, and appropriate.

Often the experience in the community was that groups relied heavily on a small number of people to take on the leadership roles across the various services. It could feel quite vulnerable to those people if one of those fall by the wayside.

In some areas community-based activities had greater impact, like Downton Down Time, which provided activities for people living with dementia.

Answer: We would like to replicate the Downton Down Time activity across the community area but recognise that each community was different.

One objective moving forward was greater support from statutory services, there were aspects where people get frustrated, like waiting 5 months for an occupational therapist visit.

Answer: The volunteers were regularly the same people across our services. The Board would encourage more people to volunteer. There was a decline after covid in reduced numbers in volunteering. There were known barriers and challenges in volunteering which the Board was trying to overcome.

A linking theme was exercise, which could help with mental health and physical health.

What was the current position on the Salisbury to Amesbury cycle route, as that would touch on health, the environment and highways?

Answer: Work was still ongoing, a compulsory purchase of land may be required, proposals were being worked towards.

Flooding had been really prominent in residents' concerns, maybe the Board could look at a specific area of flooding under environment?

Communication was key, there needed to be more advertising.

Answer: Wessex community action recently give a presentation at an event on marrying up organisations looking for help with those wanting to give help. The [Wiltshire Together](#) platform is a useful resource.

The Chairman thanked everyone for their input, noting that this was the start of the discussion, Councillors would informally review this in June 2024 and bring a further update in September.

After discussing the renewal of the Area board Priorities for 2024/25, it was;

**Resolved:**

**The Area Board noted the end of year report and agreed to renew the priorities for 2024/25.**

21 **Area Board Funding**

The Board noted the budgets remaining for allocation at the meeting and heard from representatives in attendance who gave a brief overview of their project followed by any questions by the Board.

The Board noted the budget allocation for 2024/25 as:

Community Area Grant	Young People	Older & Vulnerable
£22,642	£19,321	£7,700

**Area Board Initiatives:**

Project Name: Celebration of Community Intergenerational Event at Longford School on 11 June 2024 - requested £500. Karen Linaker, Strategic Engagement and Partnership Manager presented the application.

Cllr Richard Clewer moved the motion to award in full. This was seconded by Cllr Zoe Clewer.

**Decision**

**The Area Board Initiative, Intergenerational Event at Longford School was awarded £500 of Older & Vulnerable funding.**

**Reason – The application met the Community Area Grants Criteria 2024/25**

### **Community Area Grants:**

Devenish Bradshaw Charitable Trust - Chalk Stream and Meadows Sensory Trail - requested £2,000. The Applicant spoke in support of the project which would provide an accessible trail through a water meadow and down to a chalk stream.

Cllr Ian McLennan moved the motion to award in full  
This was seconded by Cllr Andy Oliver.

#### **Decision**

**Devenish Bradshaw Charitable Trust was awarded £2,000 towards the Chalk Stream and Meadows Sensory Trail.**

**Reason – *The application met the Community Area Grants Criteria 2024/25***

Old Sarum and Longhedge (OSL) CIO - OSL Community Pantry New Freezer - requested £887.99. The Applicant spoke in support of the project which provided support to 150 families.

Cllr Andy Oliver moved the motion to award in full.  
This was seconded by Cllr Ian McLennan.

#### **Decision**

**Old Sarum and Longhedge (OSL) CIO was awarded £887.99 towards the OSL Community Pantry New Freezer.**

**Reason – *The application met the Community Area Grants Criteria 2024/25***

### **Young People Grants:**

Nomansland Landford and Hampton Youth Club - Tuesday evening open access youth club for Nomansland, Landford and Hamptworth - requested £3,000. The Applicant spoke in support of the project.

Cllr Zoe Clewer moved the motion to award in full.  
This was seconded by Cllr Ian McLennan.

#### **Decision**

**Nomansland Landford and Hampton Youth Club was awarded £3,000 towards the Tuesday evening open access youth club for Nomansland, Landford and Hamptworth.**

**Reason – *The application met the Community Area Grants Criteria 2024/25***

### **Delegated Funding:**

There had been no awards of delegated funding since the last meeting.

Information links: [Area Board Grants](#) & [Grants Criteria](#)



The Board considered the report and funding recommendations arising from the last LHFIG meeting held on 23 April 2024.

It was;

**Resolved:**

**To approve the LHFIG funding recommendations to the following schemes:**

- **4m – Common Road, Whiteparish - Disabled Bay - £1125**
- **4p – A338, Allington and Boscombe – SID infrastructure - £1500**
- **4r – Stock Lane, Landford – Kissing gates - £300**
- **5g – Dunstable crossroads (borders Firsdow, Pitton and Farley & Winterslow) – Topographical survey - £5192.50**

### 23 **Nominations for Outside Bodies and LHFIG**

The Board considered the Outside Bodies and Non-Priority Working Group report.

It was;

**Resolved:**

**That the Area Board agreed to:**

- a) Appoint Members as Lead Representatives to Outside Bodies and the LHFIG, as set out in Appendix A;**
- b) Note the Terms of Reference as set out in Appendix B**

(Duration of meeting: 7.00 - 9.00 pm)

The Officer who has produced these minutes is Lisa Alexander of Democratic Services, direct line 01722 434560, e-mail [lisa.alexander@wiltshire.gov.uk](mailto:lisa.alexander@wiltshire.gov.uk)

Press enquiries to Communications, direct line 01225 713114 or email [communications@wiltshire.gov.uk](mailto:communications@wiltshire.gov.uk)